Goal: Efficient Meetings

What we do well:

- Set an agenda
- Start on time
- Schedule discussions for limited times
- Send out information prior to meeting

How we could improve:

- Set an end-time for meetings
- Place more items in consent agenda
    - Approval of previous meeting minutes
    - Routine reports from sub-committees
    - Policy wording changes
- Accountability for reviewing materials prior to meetings
- Outside facilitation