# Moscow Food Co-op Board of Directors Meeting Agenda – March 2, 2020
# Meeting begins at 6:30 p.m. in the Fiske Room of the 1912 Center, Moscow, ID

## Facilitator: Dave Sutherland

| Time | Item | Attachment | |
|---|---|---|---|
| 5:30-6:30 | Executive Session: GM Compensation | | |
| 6:30–6:40 | **Owner Forum**<br>*Is there any owner here who has not signed in?*<br>If there is more than one owner that wishes to speak, time will be divided among them. If any owner would like to ask a question or make a comment during Board meetings, they may fill out a question/comment card and pass it to the Secretary/Treasurer. | | |
| 6:40-6:45 | **Consent Agenda**<br>*"Is there anyone present who did not read their Board packet?"* Board members who did not read the reports cannot vote. The only questions allowed are short clarifications; anything more must be asked directly to the General Manager before the meeting.<br>• February Board minutes | | |
| 6:45-7:05 | General Manager FYI (SI) | March 2020 FYI | |
| | Action Items (PI) | March 2020 Action Items | |
| | Confirm Business Agenda (MD) | | |
| | **Business Agenda** | **Who** | **Documents** |
| 7:05-8:40 | GM Monitoring Reports (MD)<br>B1: Financial Condition and Activities<br>B2: Planning and Financial Budgeting<br>B9: Emergency GM Succession | Melinda | Policy B1<br>Policy B1 Monitoring Report<br>Policy B2<br>Policy B2 Monitoring Report<br>Policy B9 |
| | Board Monitoring Reports (MD)<br>C3: Agenda Planning<br>C4: Board Meetings<br>**Review and move to vote the Board is in compliance of the above policies* | Dave | Policy C3<br>C3 Survey<br>Policy C4<br>C4 Survey |
| | Citizens' Climate Lobby Support (PI and/or MD)<br>**Review February request from Diana Armstrong and Ryan Law for the Co-op to publicly endorse Citizen's Climate Lobby/"Carbon Fee and Dividend"* | Dave | |
| | Upcoming Elections – Reminding Everyone to Vote<br>**Agenda addition from Laurene, reminding individuals to vote in Co-op elections as well as city/state/national elections* | Laurene | |
| | Spring Retreat Dates<br>**Open Discussion: April 17-18 is on calendar now, discussion on moving to April 24-25 (if Alice is available for half of Saturday or Sunday), or moving to May 8-9 for consideration of a new weekend that was not included in Doodle poll. Can shift to split session, (1 session on a weeknight and another shorter session on weekend if easier).* | Dave/Alice | |
| | Collection of Topics for Board Orientation and Board Continuing Education | Dave/Alice | |
| | Board Officer Election<br>**Open Discussion: Preparing to elect Board Officers, gauge interest and discussion of roles/responsibilities* | Dave | |
| 8:40-8:55 | Committee Reports (SI) | Chairs | Executive Committee notes<br>Nominations & Elections notes<br>Owner Engagement notes |
| | **Board Assignments and Meeting Review – Discussion via Email** | | **Who/Topic** |
| 9:00-9:05 | Meeting Evaluation | | |
| 9:05 | Regular Meeting Adjournment | | |
| 9:05-9:35 | Executive Session: Video Co-op | | |

TYPE KEY: SI=Share Information, AT=Advance the Thinking, PI=Provide Input, MD=Make Decisions, ITC=Improve Team Communication, BTC=Build Team Capacity, BC=Build Community

**Current Board members:** Dave Sutherland, Carol McFarland, Laurene Sorensen, Cheyne Mayer, Rob Ely, Alice Ma, Ken Hart, Mark Thorne, and Isabel Barbuto.

## Upcoming Dates to Remember:

March 11: Board Potluck with Pullman Good Food Co-op
March 23: Candidate Forum | 7-8:30 p.m., Co-op Deli
April 6: Board meeting (New Board members seated)
TBD: Board retreat
May 4: Board meeting
June 1: Board meeting
TBD: Annual Meeting

July and August: No Board meetings

## Committee Roster:

**Nominations & Elections**: *Meets 3rd Monday of the month, 5 p.m.*
Mark (Chair), Alice, Idgi (PO), Erin (PO)

**Policy & Bylaw**: *Meets 3rd Thursday of the month, 5 p.m.*
Laurene (Chair), Cheyne, Ken

**Owner Engagement**: *Meets 4th Wednesday of the month, 5 p.m.*
Cheyne (Chair), Alice, Isabel, Greg (PO), Linda (PO), Priscilla W. (PO), Priscilla S. (PO)

**Strategic Vision:** *Meets 2nd Wednesday of the month as needed, 5 p.m.*

**Officers/Executive Committee**: *Meets 4th Monday of the month, 5:30 p.m.*
Dave (President), Carol (Vice President), Cheyne (Co-Secretary/Treasurer), Laurene (Co-Secretary/Treasurer), Melinda (GM)

PO = Participating Owner