Moscow Food Co-op Board of Directors Meeting Agenda – April 6, 2020
Meeting begins at 5:30 p.m. via ZOOM

Zoom Access Link: https://uidaho.zoom.us/j/65400773424
Meeting ID: 654 077 324

Facilitator: Dave Sutherland

Time	Item	Attachment	
5:30-6:00	**Consent Agenda** *"Is there anyone present who did not read their Board packet?"* Board members who did not read the reports cannot vote. The only questions allowed are short clarifications; anything more must be asked directly to the General Manager before the meeting. ● March 2020 Draft Minutes ● Banking Resolution		
	General Manager FYI (SI)	April 2020 FYI	
	Action Items (PI)	April 2020 Action Items	
	Confirm Business Agenda (MD)		
	Business Agenda	**Who**	**Documents**
6:00-6:20	Code of Conduct (MD)	All	Code of Conduct Form
	Potential Conflicts of Interest (SI)	All	Conflict of Interest Form
	Seating of Board Members (BTC)	New Directors	
	Board Officer Elections (BTC)	All	Officer Statements
6:20-6:50	Board Monitoring Reports (MD) C4: Board Meetings C9: Board Member Nominating and Election Process D5: GM Compensation	Dave	Policy C4 Policy C4 Survey Policy C9 Policy C9 Survey Policy D5 Policy D5 Survey
6:50-7:00	Committee assignments	Dave	Rosters & Charters
7:00-7:10	Board Meeting time, moving forward	Dave	
7:10-7:30	Committee Reports (SI)	Chairs	Strategic Vision Com. Notes Policy & Bylaw Com. notes Executive Committee notes Owner Engagement Com. notes
7:30-7:45	Spring Retreat Logistics/Topics	Dave	List of Spring Retreat Topics (In Executive Committee notes)
7:45-8:15	Guest: Bob | Co-op Owners and Members	Bob	
8:15-8:20	**Board Assignments and Meeting Review – Discussion via Email**		
	April 10: The Board's New Ends - Cheyne		
8:20-8:25	**Meeting Evaluation**		
8:25	**Meeting Adjournment**		
8:25-8:45	**Executive Session: Operational Response to COVID-19**		

TYPE KEY: SI=Share Information, AT=Advance the Thinking, PI=Provide Input, MD=Make Decisions, ITC=Improve Team Communication, BTC=Build Team Capacity, BC=Build Community

Current Board members: Dave Sutherland, Laurene Sorensen, Cheyne Mayer, Rob Ely, Alice Ma, Ken Hart, Mark Thorne, Isabel Barbuto and Julia Parker.

Upcoming Dates to Remember:
April 6: VIRTUAL Board meeting (New Board members seated)
April 25: *Tentative* Virtual Board Retreat
May 4: VIRTUAL Board meeting

June 1: Board meeting
TBD: Annual Meeting

July and August: No Board meetings

September 7: Board Meeting
October 5: Board Meeting
November 2: Board Meeting
December 7: Board Meeting

Committee Roster:

Nominations & Elections: *Meets 3rd Monday of the month, 5 p.m.*
Mark (Chair), Alice, Idgi (PO), Erin (PO)

Policy & Bylaw: *Meets 3rd Thursday of the month, 5 p.m.*
Laurene (Chair), Cheyne, Ken

Owner Engagement: *Meets 4th Wednesday of the month, 5 p.m.*
Cheyne (Chair), Alice, Isabel, Greg (PO), Linda (PO), Priscilla W. (PO), Priscilla S. (PO), Jessie Campbell (PO)

Strategic Vision: *Meets 2nd Wednesday of the month as needed, 5 p.m.*
Rob (Chair), Dave, Ken, Laurene, Isabel, Melinda (GM)

Officers/Executive Committee: *Meets 4th Monday of the month, 5:30 p.m.*
Dave (President), Carol (Vice President), Cheyne (Co-Secretary/ Treasurer), Laurene (Co-Secretary/Treasurer), Melinda (GM)