Board Development Committee Meeting Notes

12.13.22

Present: Mark Thorne (President), Alice (Vice-President), Ken (Secretary), Melinda (GM), Thane Joyal (Columinate consultant), Alison Lubo (Board Admin)

Absent: Dulce (Treasurer)

Mark started the meeting at 6:06 pm

November Meeting Review

The committee briefly discussed the BDC minutes from November.

The committee briefly discussed the BOD minutes from November.

- The Board-Owner Communication Committee will finalize the mechanics of making GM and Board monitoring reports available to owners after meetings.
- Concern with : Unseating of Cheyn, Remove or change***

Agenda Discussion:

- **How the Board monitors C and D policies**
  - Meeting monthly throughout the year:
    - discussed the current set up on how the policy schedules the policy review
  - Discussion approach to C and D policy monitoring:
    - members agree on the discussion approach when reviewing
  - Revisions to policy monitoring calendar (C3):
    - Change in the calendar does not need approval from the committee to change.
    - Melinda and Mark Thorne will work on suggestions for change in the C3 calendar.

- **January Board meeting agenda**
  - The board review the current draft agenda given the above discussions
  - maximum number of Directors to have on committees in relation to the charters
  - Chocolate time to be used for discussion on the guest speaker
  - Set deadline for committee charter updates before next board meeting +/- move from business agenda to the consent agenda

- **Possible retreat topic – Operational Complaints – Michael Healy book**

- **Next Board Development Committee meeting**
  - Tuesday, January 10, 2023, 6:00 PM - Zoom

Action Item: Alison will work on draft minutes from BOD November meeting with edits and corrections made by the BDC

Parking Lot:

- Structure for board meetings going into the new year, hybrid, in person only, etc.

Done:

- Ken will write a 500-600 word piece for International Co-op Month and coordinate with MFC marketing to distribute.

Meeting adjourned at 7:10pm

Minutes completed by Alison Lubo