Board Development Committee Charter

COMMITTEE NAME: Board Development Committee

PURPOSE: The committee is charged with supporting the Board with its duty to identify the educational and developmental needs of directors and provide educational resources and experiences to fill those needs.

STATUS: Standing

DUTIES: To fulfill its purpose, the Board Development Committee is responsible for:

- assisting the Board officers with fulfilling their duties as needed
- maintaining a list of priorities for Board learning based on Board feedback
- conferring with the president to incorporate Board learning materials into Board meeting agendas planning Board retreats
- planning new director orientations
- periodically checking for NCG and CBLD professional development opportunities; and
- maintaining and annually updating the Board's resource handbook

CHAIR: The Board president or vice president, as determined by the committee.

COMMITTEE COMPOSITION: The committee shall be composed of the Board officers and the General Manager.

MEETINGS: The committee will meet monthly for an hour, or as needed.

BUDGET: The committee will not require funds but will require paid Board administrative assistant time.

REPORTING TO THE BOARD: The committee chair is responsible for keeping the Board apprised of the committee's actions at each Board meeting next following a meeting of the committee. Committee meeting notes will be posted online and included in the upcoming Board meeting packet.

Adopted as "Executive Committee Charter" July 22, 2014
Updated to "Board Development Committee Charter" January 4, 2021
Last updated January 4, 2021