

Moscow Food Co-op Monthly Board of Directors Meeting
Thursday June 9, 2022

Held at The Fiske Room in the 1912 Center (412 E 3rd St, Moscow, ID 83843) and via ZOOM

Present: Alice Ma (President), Ken Hart (Vice President), Cheyne Mayer (Secretary), Isabel Barbuto, Candis Claiborn, Rob Ely, Trish Hartzell, Julia Parker, Melinda Schab (GM), Adam Cunningham (Board Admin)

Facilitator: Erin Tomlin

Guests: Greg Meyer

Absent: Dulce Kersting-Lark (Treasurer)

Eight of nine directors present at the start of the meeting; a quorum is reached.

Alice called the meeting to order at 6:04 p.m.

OWNER COMMENT PERIOD The Owner Comment Period is a time for the Board to listen to Owner comments. The Board will, if requested, follow up after the meeting. There were no owners who wished to speak during the comment period.

CONSENT AGENDA & APPROVAL OF BUSINESS AGENDA

Motion to accept the consent agenda, passed 8-0-0.

Motion to accept the business agenda, passed 8-0-0.

BRIEF ANNOUNCEMENT & ACTION ITEM FOLLOW UP

Board Action Items – 6.2.2022

Board-Owner Communication Committee *(internal action items kept separately)*

1. The Board-Owner Communication Committee will draft elevator speeches for the frequently asked questions in the Board-Owner Communication Plan.
2. The Board-Owner Communication Committee will finalize the mechanics of making GM and Board monitoring reports available to owners after meetings.
3. The Board-Owner Communication Committee will plan and execute a price comparison with other local grocery stores for comparable products.
4. BOCC will coordinate filming of Board members answering FAQs.
5. BOCC will discuss how advertisements for Board meetings can be adjusted to be in line with the communication plan's goals and prepare a recommendation.

Nominations and Elections *(internal action items kept separately)*

Policy & Bylaw *(internal action items kept separately)*

1. Policy & Bylaw will work with Thane Joyal on comprehensive review of Policy C10.
2. Policy & Bylaw will review the B policy monitoring schedule to consider adjusting January - April monitoring per the GM's request.
3. Policy & Bylaw will review Policy C3: Agenda Planning to add language about the Board multi-year strategic work plan back in.

Board Development Committee *(internal action items kept separately)*

1. The Board Development Committee will research how GM compensation is monitored in other food co-ops, (as part of reviewing Policy B6: Staff Treatment and Compensation, sub policy 5)
2. The Board Development Committee will continue to work on Cheyne's draft work plan
3. The Board Development Committee will add review of the Board multi-year strategic work plan to the Policy C3: Agenda Planning annual calendar

General

1. Melinda will research the survey tools available to us to research the public opinion of the Co-op

Parking Lot:

1. Conversation about staff interest in training and purchasing using discount.
2. Melinda will share the approximate percentage of conventional items available from the warehouses of both UNFI and KeHe. *(Revisit the action item once suppliers' product availability stabilizes)*
3. The Board Development Committee will discuss Director compensation.

Done

- ✓ BOCC will draft an explanation for keeping certain information and/or entire reports confidential on the Co-op website's Board Meetings & Minutes page
- ✓ BOCC will draft a note that Owners can request any documents they are interested in to be added to the Co-op website's Board Meetings & Minutes page and somewhere on Board meeting agendas
- ✓ Adam will update broken links in Board handbook for articles listed

BUSINESS AGENDA

(GM) Policy Monitoring

Policy B1: Financial Condition and Activities

The Board reviewed Melinda's provided report. The Board asked clarifying questions. Motion to accept the monitoring report on Policy B1, **Passed 8-0-0.**

Policy B7: Communication to the Board

The Board reviewed Melinda's provided report. The Board asked clarifying questions. Motion to accept the monitoring report on Policy B7, **passed 8-0-0.**

Spring Retreat

Retreat will be on June 18 from 9 a.m. to 4 p.m. Breakfast at 8:30. Will be held at Living Room at 1912 Center. Thane will send prep materials prior to retreat.

Committee Check-in

The committee chairs briefly elaborated on their committee notes.

Board Development:

No additional updates.

Nominations and Elections:

No additional updates.

Board-Owner Communication:

BOCC working on community needs survey, will have materials to present to Board at next meeting.

Policy and Bylaws:

P&B looking to schedule meeting in upcoming weeks.

General Manager (GM) FYI

[The General Manager's FYI is available here.](#)

Melinda shared an overview of her provided FYI report and the Board asked clarifying questions.

Chocolate Time

Discussed inflation related impacts to Co-op, how to change perceptions of Co-op being overly expensive or inaccessible to many people in the community.

Notes taken by Adam Cunningham (Board Admin)

Meeting adjourned at 7:28pm

Signature of the Board President

Date

Signature of the Board Secretary

Date